



## ***2022 ANNUAL MEETING***

Sunrise Senior College  
116 O'Brien Ave  
Machias, Maine 04654

207-255-1384

[machias.edu/ssc](http://machias.edu/ssc)

## ~ Note from the Board Chair ~

Dear SSC Members,

2021 continued to provide us with different challenges. We moved into a new office only to have to move again as we speak. Programs are shifting quickly at UMM and changes occur as it becomes fully integrated as part of UM Orono. The changes are exciting but change is always uncomfortable. The campus is in the process of adopting the flagship blue colors of Orono. We will also participate in Margareta Days this spring.

Masks are no longer required on campus - at least as of this writing. Covid seems to be ramped again here in Washington County with several new variants making their presence known last year. What's changed is how people are managing it as part of their daily lives.

SSC has worked very hard to accommodate these changes and to continue to provide you with top-notch courses throughout the year. "Flexibility" has been the key word in continuing to provide these wonderful courses to you. We held 36 classes last year with 10 of them being in-person, 2 were mixed classes that were held both in person and on Zoom. We also held 24 classes using just Zoom.

Zoom has allowed us to use instructors that are based throughout the United States. It has also allowed people who are not members of SSC to attend our classes. This has served us well in attracting new people into the SSC program and in sharing these offerings with the other MSCN schools in Maine. In looking at the reports, you will see that we filled 589 seats last year. Reaching out to the other senior colleges and to the public as part of advertising efforts filled 154 seats. We have also added 14 new members to SSC.

Each year I need to say goodbye to friends that have worked extremely hard to make SSC a success. This year marked the loss of Anne Archie. She was my good friend, executive board member and longtime chair of the Curriculum Committee. The work she did in setting up the protocols for Zoom allowed SSC to prosper while other senior colleges struggled. Thank you, my dear friend, for all that you have done for us.

This fall we will be looking to expand our in-person classes at UMM. We had mixed results on combining in-person and Zoom and need to work on this. We are looking at ways to improve this process so that attending students will be just as comfortable with a class in-person and, if needed, to attending it on Zoom.

Zoom is here to stay. It opens so many doors so that SSC can expand its services and offerings. This next year will focus on finding the right mix so that we serve all of Washington County.

SSC's structure has changed dramatically over the last 4 years. To survive we had to transform from a paper-based organization serving the local people in the Machias area to an online/in-person organization serving a much larger area with far less volunteers.

Sunrise Senior College is at a crossroad. Age, Covid, changing work assignments, computers, and different skill sets have resulted in the loss of many of the wonderful people that served as volunteers in many different roles for SSC over the years. That said, Sunrise Senior College is at a critical point in its staffing. We need new people to step forward. We need people to teach, hosts classes, write articles, answer phones and monitor email. We also need people with computer skills to help maintain the programs and website that make SSC administrative functions work. If we cannot solve these issues quickly, we will cease to exist. We must have more help to continue this program.

Mainers step up to the plate when asked. Well, we are asking you. Can you help, do you know someone that might help us? We need you to volunteer now to help ensure we remain viable.

Jacqueline O'Clair  
SSC Board Chairperson

## **Sunrise Senior College Mission – Vision Statement**

**MISSION:** The mission of Sunrise Senior College shall be to provide a community of “life-long” learners with curriculum and special activities for all people at least fifty (50) years of age and their partners/spouses.

**STRATEGY:** By excelling in serving the Seniors of Washington County and beyond with challenging materials, insights, enlightenment, interaction and enjoyment.

**VALUES:** Excellence, Integrity, Compassion, Communication, Volunteerism, Ownership, Empowerment, Diversity, Fun.

**VISION STATEMENT:** Sunrise Senior College is the go-to organization for learning opportunities within Washington County. With a mix of in-person and online courses, it's diverse array of innovative and informative offerings attract members and instructors from within and outside of the region, resulting in a growing, vibrant organization.

**BOARD EXCELLENCE STATEMENT:** Sunrise Senior College commits to treat all seniors with dignity and respect by creating a welcoming, open environment, being financially responsible stewards of the funds entrusted to us and by carefully balancing our expenses and the benefits provided to all our members and the community we serve. We also pledge to promote this throughout the organization.

## **Meeting Minutes Sunrise Senior College Annual Meeting June 18, 2021**

The 19th annual meeting was called to order by acting chairperson, Jacqueline O'Clair at 2:04 PM.

Attended: Barbara Anthony, Anne Archie, Bruce Belason, Mark Brown, Gretchen Cherry, Gail Finley, Marci Gaglioni, Joanne Jacob, Stephen Kelley, Nancy Lewis, Jackie Lowe, Karen Mabus, Jo Anne Meyer, Joan Miller, Jim Oberly, Jacqueline O'Clair, Suzie O'Clair, Gail Peters, Ernie Reisman, Catherine Ryanquint, Thiela Schnauffer, Eric Schnauffer, Joel Wilcox and Sandy Fairbanks.

Remarks from the Acting Chair:

I want to welcome you to our 2020-2021 Membership Meeting. SSC is now starting its 19th year. I am happy to say we are growing. It was in 2002, when we marked the first anniversary of 9/11 - it was a redefining moment in our nation's history. A crisis that changed not only our lives, but our views and the way we had to live. We had to adapt and learn to live with terror threat codes. Green, blue, yellow, orange and red, we had to live with airport delays, and we found a new normal. We were in code yellow and orange all of the time. We saw a new agency, Homeland Security and it's first leader, Tom Rich.

In September 2002, we grieved for the dead from ground zero at Battery Park in New York. Mayor Michael Bloomberg lit an eternal flame on the first anniversary of 9/11. We heard their names; we felt much pain. We saw the Twin Towers of blue light and we overcame. We also saw joyous moments and laughter. Hallie Berry became the first black actress to win the Academy Award for Best Actress.

Also in September 2002, Sunrise Senior College came into existence. Eleven County visitors met in the back room of Helen's Restaurant and formed this grand new organization. There were about 70 members registered during its fall 2002 to spring 2003 season. We now have 10 of the original members with us today: Etta Abrams, Tony Arseneau, Leonard Bowles, Gail Finley, Lou Frey, Bernice Murphy, Bernice Nichols, Gail Peters, Wayne Peters, and Bill Plaskon. Many thanks for being loyal members, volunteers and friends all these years.

Like that first year (2002), 2021 has been a defining year. The world has experienced a crisis, much bigger and scarier. As of June 15, the world has seen 3.81 million deaths and the United States has lost over 600,000 fellow American friends and families. And again, we grieve. We now live in a new normal. Perhaps it is a yellow alert. With daily case counts, Covid-19 has taken its toll. We have learned to wear masks, practice social distancing, and pray for a vaccine to be developed.

The crisis is passing and a bright new future is ahead. We will be stronger for what we have been through. Sunrise Senior College has had to endure many changes. Just last year, we had to quickly develop new ways to serve our membership and the community online through Zoom classrooms, electronic registrations and new types of communication tools.

In spite of all the challenges, we had a very successful year. There were 665 classroom seats used during the year, and there were 170 members registered.

At this time, I wish to say a special thank you to each and every one of you for sticking with SSC during the crisis of the 2020-2021 Year of Learning.

2020 Annual Meeting Minutes: Gail Peters had three changes to the minutes as written:

From Article 7, strike Data Management Committee. And the other is under curriculum Article 7.3 - it should say Summer Shorts and Winter Warm-Ups. That is all. Jackie O'Clair added that Special Programs should also be struck. And there was wording in the end of 7.1 that read "Board or Committee Chairmen may need." and the wording "may also select members-at-large to serve as full board members while they serve as leaders of recurring or one-time special projects and/or analyses." should be removed

It was moved by Marci Gaglioni and seconded by Jo Anne Meyer that the minutes be accepted as modified.

Treasurers Report: Beginning balance as of the end of April 2020 was \$17,035.43. Income = \$6,398.25.

Expenses = \$5,541.78, Ending Balance as of the end of April 2021 = \$17,891.90 .

A motion to accept the report as presented was made by Anne Archie and seconded by Thiela Schnaufer.

New Mission, Strategy, Values, Purpose and Board Excellence Statements were read by members of the board.

Nominations: The Nominating Committee (consisting of Jacqueline O'Clair, Suzie O'Clair, Karen Mabus,) presented the candidates for the Board:

Stephen R. Kelly, Trustee

Joan Miller, Secretary

Jim Oberly, Trustee

Thiela Schnaufer, Trustee

Jacqueline O'Clair, Chair person

Anne Archie made the motion to accept the roster and Nancy Lewis seconded. The motion passed unanimously.

Newly elected members were welcomed on board.

Restructuring SSC coming out of Covid-19: An ad hoc committee consisting of Jacqueline O'Clair, Karen Mabus, Suzie O'Clair, Mark Brown, Jo Anne Meyers and Catherine Ryanquint met weekly to discuss what changes they felt were needed in the by-laws. They defined what it means to be a full SSC member, and also what it means to be a member of Maine Senior College Network. Finally, they defined what it means to be a board member, a committee member and a volunteer. They feel the by-laws more effectively reflect the organization that we have become. We also formed a second committee, also including Jim Oberly, that reviewed each of the by-laws, which offered an explanation of what we were doing. Members have to be given a copy of the revised bylaws.

A motion to accept the by-laws as rewritten was made by Anne Archie and seconded by Mark Brown.

Discussion: Gail Peters stated she didn't understand why these changes were necessary. She explained that it was becoming really difficult to get enough volunteers to do both the chairmanship of a committee and to be on the board so it was turned into a working board. Gail stated she had reservations about having a minimum of four people on the board, three of whom could constitute a majority to hold a meeting and make decisions. Anne Archie remarked that we have been doing these new by-laws for the past year, because we haven't had the eight to twelve people required by the old by-laws. Jackie asked for a vote to accept the by-laws as rewritten. There were 16 ayes, 3 nays and 5

abstentions. The motion carried. See attached copy of the revised by-laws.

Recognition of SSC volunteers and members leaving the board was accomplished by Jackie O'Clair, Acting Board Chair. Members of the board and volunteers leaving included Anne Baker, Marci Gaglioni, Barbara Anthony, Sharen Eaton, Gail Peters and Steve Rutter. She also thanked the new volunteers who have stepped up to fill the voids: Sandy Fairbanks and Joel Wilcox, Stephen Kelly, Thiela Schnaufer, Jim Oberly, Joan Miller. In addition, she thanked the current members of the board for their work during these difficult times.

Jackie Lowe thanked members of the board and all the committee members for their outstanding work, as they dealt with Zoom classes and all of the Covid-19 challenges.

A motion to adjourn was made by Anne Archie and seconded by Theila Schnaufer. The meeting adjourned at 3:47 PM.

Respectively Submitted,  
Joan Miller, Secretary

**Treasurer's Report**  
**Sunrise Senior College Annual Meeting**  
**2022**

TREASURER'S REPORT: 2021 - 2022	ITEM TOTAL	ITEM BREAK OUT	CATEGORY TOTAL	ACCOUNT TOTAL
ENDING BALANCE: April, 2021				\$17,891.90
<b>INCOME:</b>				
Annual Fees	\$2,594.70			
Course Fees	\$2,539.63			
Donations	\$136.79			
Miscellaneous	\$0.00			
Refunds	-\$52.39			
2021 Spring semester		-\$5.03		
2021 Summer semester		-\$5.00		
2021 Fall Semester		-\$33.24		
<b>TOTAL INCOME:</b>			\$5,218.73	
<b>EXPENSES:</b>				
Scholarships	\$0.00			
Catering Svcs	\$0.00			
Food Svcs	\$0.00			
Membership Dues	\$75.00			
Machias Bay Chamber of Commerce (MBCC)		\$75.00		
Subscriptions	\$0.00			
Postage & Delivery Svc	\$148.05			

May 2021		\$42.57			
June 2021		\$17.04			
July 1, 2021 to February 28, 2022		\$33.46			
Reimbursement - Jackie O'Clair for postal mailers & postage to send books out for Spring 2022 Auschwitz class		\$54.98			
Advertising	\$136.96				
Reimbursement - Jackie O'Clair for Vimeo acct & tablecloth & banner purchased for use at fairs/outreach events		\$136.96			
Printing & Copying Services	\$0.00				
Printing	\$0.00				
Books	\$0.00				
Supplies and Materials	\$404.43				
Reimbursement - Gail Peters - for thumb drives for Operations Manuals for Board members		\$53.98			
Reimbursement - John McMurray - for supplies from Spring 2021 class		\$47.20			
Reimbursement - Jackie O'Clair - for new lock for Lockbox in SSC Office		\$27.59			
Reimbursement - Jackie O'Clair - for postage for mailing a book to a student & a thumbdrive to Board member for admin purposes		\$65.81			
Amazon - for supplies purchased for a Fall 2021 craft class		\$163.37			
Reimbursement - John McMurray - supplies for Fall 2021 class		\$28.48			
Reimbursement - Suzie O'Clair - supplies for Fall 2021 class		\$18.00			
Food & Provisions (Sodexo)	\$0.00				
Office Supplies	\$0.00				
In-State Travel	\$0.00				
Computer Services < \$5000	\$109.00				
Adobe Acrobat software for SSC Board administrative purposes		\$109.00			
Maintenance Copiers	\$0.00				
Payroll Entry	\$716.66				
Non-Faculty Salaries - May, 2021 through April, 2022		\$716.66			
Benefits Adjustment	\$58.65				
Employee Benefits for Non-Faculty Person - May, 2021 through April, 2022		\$58.65			
<b>TOTAL EXPENSES:</b>		<b>\$1,648.75</b>		<b>\$1,648.75</b>	

ENDING BALANCE: April, 2022					\$21,461.88
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**CourseStorm Payout Information  
May 1, 2021 to April 30, 2022**

TOTAL PAID BY STUDENTS	TOTAL FEES PAID	TOTAL PAYOUT REC'D
\$5,362.65	\$1,085.88	\$4,273.73

Respectfully submitted,  
Suzie O'Clair  
Treasurer

**Slate of New Board Members  
Sunrise Senior College Annual Meeting  
2022**

The following SSC members have been recommended for the Board of Directors:

**John McMurry** (Trustee): John was raised in the Belgian Congo until 1956 when he attended Washington and Lee University in Virginia, was a dirt farmer in West Virginia 1960 - 1968, taught public school '65 - '68, then earned a master's degree in education from Harvard and was hired to teach at Phillips Academy, Andover, MA. John retired Phillips Academy in 2001 and settled in Addison, ME.

Other Nominations:

**Committee Reports  
Sunrise Senior College Annual Meeting  
2022**

**Curriculum Committee  
Recap of 2021 Summer and Fall Classes, 2022 Winter and Spring Classes**

The by-laws of Sunrise Senior College charge the Curriculum Committee with the following responsibilities: to plan and approve course offerings; to recruit and approve qualified instructors; to work with volunteer schedulers, host, and with instructors in preparing to offer classes remotely and in-person. The College offers short courses during the summer and winter terms that are free to members and open to non-members for a fee. The College offers courses, often multi-session ones during the spring and fall terms for a modest fee to members with an invitation to other Maine Senior College members, and to non-members to participate if space is available. The Curriculum Committee works with instructors to provide reading material for classes as needed.

The Curriculum Committee, under the leadership of former chair Anne Archie, met monthly July 2021 through June 2022. Curriculum Committee members who served throughout 2021-22 are: Joanne Jacob, Karen Mabus, Jo Anne Meyer, Joan Miller, James Oberly, Susan O'Clair, Thiela Schnauffer and Stephen Kelly. After Ms. Archie's resignation from the Committee, Ms. O'Clair served the balance of the year as chair pro tempore. We also had Jackie Lowe rejoin the Committee later in the 2021-2022 term.

The Summer term for 2021 featured eleven classes which enrolled 176 students. A pair of scheduled in-person classes, Edible Plants and Pressed Plant Pictures, taught by Ms. Suzanne Carlisle, were cancelled because of pandemic concerns.

The Fall term for 2021 also featured eleven classes, ten of which ran as scheduled. One hundred eighteen students registered for the classes.

SSC offered five classes during the Winter term of 2022. One class, taught by Dr. Joel Wilcox, was held in-person and the other four by Zoom. The special lecture-discussion class in which Stephen Kelly hosted an evening with Dr. Brian Beal attracted 62 registrants. A total of 176 students, the identical number as in Winter 2021, registered for SSC Winter

2022 classes.

The Curriculum Committee approved nine classes to run for the Spring 2022 term. One hundred eighteen students registered, almost the exact same number as in Spring 2021 term.

The Curriculum Committee will work in 2022-23 to elect new leadership and to continue to recruit, review, and support innovative and interesting course offerings that serve the membership.

Respectfully submitted,  
James Oberly, secretary pro tempore to the Curriculum Committee.

### Membership Committee

<b>Membership Report, June 2022</b>				
	<b>Number of Classes</b>	<b>Number of Seats</b>	<b>Members Attending</b>	<b>Number of Guests (Other SC and Non-Members)</b>
Summer 2021	11*	176	143	33
Fall 2021	11**	118	104	14
Winter 2022	5	176	108	68
Spring 2022	9	119	80	39
Total		589	435	154
	*2 cancelled			
	**1 cancelled			
Members	119			
Donations	\$137			

Respectfully submitted,  
Membership Committee

### Public Relations Committee

Our Public Relations teams continued to reach out to the people of Washington County and beyond with publicizing SSC classes and activities in local papers, on our Website and through the Maine Senior College Network. We constantly looked at new ways to promote our organization and the vibrancy of our classes even as we worked past the many challenges being faced.

Respectfully submitted,  
Public Relations Committee

### SSC Proposed 2022-2023 Budget

<b>SSC Budget 2022 - 2023 Season</b>	<b>2022/23 EST</b>	<b>Breakdowns</b>		<b>Difference</b>
INCOME:				
Annual Fees	\$3,000.00			
Course Fees	\$2,840.00			
Donations	\$200.00			
Miscellaneous - Petty Cash	\$10.00			
Refunds	(\$50.00)			



TOTAL INCOME:	\$6,000.00			
EXPENSES:				
Scholarships	\$500.00			
UMM Scholarship		\$500.00		
Catering Svcs	\$600.00			
Curriculum		\$300.00		
Public Relations		\$300.00		
Membership Dues P/R	\$100.00			
Public Relations (MBACC)		\$100.00		
Conference & Registration Fees	\$100.00			
Curriculum		\$100.00		
Postage & Delivery Svc	\$400.00			
Public Relations		\$400.00		
Advertising	\$325.00			
Public relations		\$325.00		
Printing & Copying Services	\$300.00			
Curriculum		\$150.00		
Public Relations		\$150.00		
Books	\$500.00			
Curriculum		\$500.00		
Supplies and Materials	\$500.00			
Curriculum		\$300.00		
Public Relations		\$200.00		
Office Supplies	\$200.00			
Curriculum		\$50.00		
Public Relations		\$100.00		
Membership		\$50.00		
In-State Travel	\$0.00			
Curriculum		\$0.00		
Maintenance Copiers (Photocopying)	\$100.00			
Curriculum		\$75.00		
Public Relations		\$25.00		
Payroll Entry	\$0.00			
Treasurer		\$0.00		
Benefits Adjustment	\$0.00			
Treasurer		\$0.00		
CourseStorm Charges	\$0.00			
Treasurer		\$0.00		

Subscription (CourseStorm)	\$0.00	\$0.00		
Administrative Expenses	\$1,500.00	\$1,500.00		
TOTAL EXPENSES:	\$5,125.00			
ENDING BALANCE:				\$875.00

Respectfully submitted,  
 Suzie O'Clair  
 Treasurer

## SSC Board of Directors and Volunteers 2021 - 2022

### 2021-2022 SSC Board Members

Jackie O'Clair - Board Chair

Jackie O'Clair - Board Chair, Membership Committee,  
 Marketing and Market Research Committee

Suzie O'Clair - Board Treasurer, Curriculum Committee,  
 Public Relations Committee, Membership Committee

Joan Miller - Board Secretary, Curriculum Committee,  
 Publish Relations Committee

Jo Anne Meyer - Outreach Events Chair, Curriculum  
 Committee

Mark Brown - Membership Committee - Registrar

Stephen Kelly - Trustee, Curriculum Committee

James Oberly - Trustee, Curriculum Committee, Marketing  
 and Market Research Committee

Thiela Schnauffer - Trustee, Curriculum Committee,  
 Public Relations Committee

Rose Mondeville - UMM Liaison ~ ~ Dr. Eric Jones - UMM Faculty Liaison

~ Members No Longer Serving With Us ~

Anne Archie - Board Vice Chair, Curriculum Committee, Public Relations

Catherine Ryanquint - Trustee, PR Distribution Chair

### Curriculum Committee

Suzie O'Clair - Pro Tempore Chair

Joanne Jacob  
 Stephen Kelly  
 Jackie Lowe

Karen Mabus  
 Jo Anne Meyer

Jim Oberly  
 Suzie O'Clair  
 Thiela Schnauffer

~ Members No Longer Serving With Us ~

Anne Archie - Chair

Joan Miller

### 2021 ~ 2022 Instructors

Laurie Baird  
 Dr. Brian Beal  
 Mark Brown  
 Greg Campbell  
 Suzanne Carlisle  
 Peter Duston

Dr. Tora Johnson  
 Dr. Eric Jones  
 Nick Lund \*\*  
 John McMurray  
 Dr. Gerard NeCastro  
 Dr. Jim Oberly

James Rawsthorne  
 Dr. Lisa Marie Rude  
 Thiela Schnauffer  
 Dr. Sally Stockwell \*\*  
 Joel Wilcox  
 Taylor Zajonc

Sandy Fairbanks

Jackie O'Clair  
Suzie O'Clair

Laura Zitske \*\*

\*\*Maine Audubon Society

### **2021 ~ 2022 Schedulers**

Anne Archie  
Stephen Kelly

Jo Anne Meyer  
Jim Oberly

Jackie O'Clair  
Suzie O'Clair

### **2021 ~ 2022 Hosts and Co-Hosts**

Anne Archie  
Stephen Kelly  
Karen Mabus

Jo Anne Meyer  
Joan Miller

Jim Oberly  
Jackie O'Clair  
Suzie O'Clair

### **Membership Committee**

Jackie O'Clair, Suzie O'Clair, Mark Brown

### **Public Relations Committee**

Suzie O'Clair – Pro Tempore Chair

Anne Archie – Past Email Administrator, Past MVNO Reporter

Gretchen Cherry – Walking Group Leader

Joan Miller - Voice Mail Operator, MVNO Reporter

Jackie O'Clair – Webmaster, MVNO Reporter

Suzie O'Clair - Email Administrator, Webmaster, Voice Mail Operator

Thiela Schnauffer – MVNO Reporter

Lynn Sullivan – Facebook Administrator

Joel Wilcox – Facebook Correspondent

### **P/R Distribution Committee**

Catherine Ryanquint – Past Chair

Diane Crockett

Suzie & Jackie O'Clair

### **P/R Outreach Committee**

Jo Anne Meyer – Chair

Suzie O'Clair

### **A Special Thanks To Those Who Have Served**

We would also like to thank those that have had to leave us during the past year – Anne Archie, Catherine Ryanquint, Sandy Fairbanks and Joel Wilcox - all of whom have served as volunteers on various committees, Board chairs and in many other capacities assisting SSC in fulfilling its mission. We are grateful for everything you have done for SSC. If we have missed acknowledging anyone, we apologize and thank you for your willingness to be a part of this organization.